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JUN 12 2024

NAVARRO COUNTY AUDITOR'S OFFICE

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Natalie Addis, First Assistant
Patty Mosley, Assistant
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Vicki Lewis, Assistant
Krystal McCollum, Assistant
Kari Davis, Purchasing Assistant

Terri Gillen, County Auditor
Phone: (903) 654-3095

300 W 3rd Ave., Suite 4
Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
Purchase order number is inconsistent with invoice
Amount billed does not match the purchase order
Vendor on purchase order does not match invoice
Insufficient documentation to process payment
Signature or date not present
System shows invoice paid
Budget Account Number (Line Item) is missing - Acct #
Insufficient budget in Line Item
Payment Request inconsistent with County Policy
Other

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation:

Per John work was performed before PO # was requested. Emergency work due to Flooded Fund Control Structure.

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature: John Elrod

Date: 6-12-24

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Invoice



Moir Watershed Services, LLC

4134 FM 66
Waxahachie, TX 75167
hfws@ymail.com
(214) 724-7836

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NAVARRO COUNTY
AUDITOR'S OFFICE

Bill To
Navarro SWCD #514 4323 W. Hwy 22 Corsicana, TX. 75110

Date	Invoice No.	P.O. Number	Terms	Project
06/10/24	2824		Net 10	

Item	Description	Quantity	Rate	Amount
TXRiser	Grays Creek 5 Unclogging via Reverse Backflush Method TSSWCB Practice Code 1.07 Primary spillway riser cleanout, unclogging.	1	3,100.00	3,100.00
TXRiser	Grays Creek 7a Unclogging via Reverse Backflush Method TSSWCB Practice Code 1.07 Primary spillway riser cleanout, unclogging.	1	3,100.00	3,100.00

Subtotal	\$6,200.00
Sales Tax	\$0.00
Total	\$6,200.00